

To Skipper, Crew & Drivers,
**SIGN-UP & PROCEDURE FOR RESPONDING
TO BOAT TRIP E-MAILS**

At the Bi-Monthly General Meetings, I will have **Sign-up Sheets** for Skippers, Crew & Drivers.

PRINT, when signing up, **First/Last Name, phone number & names of guests**, if you have any.

Skippers, please indicate how many **Crew**, you **can accommodate** on your boat(not counting, Skipper & 1st Mate).

Approximately, approximately, 10 day prior to each trip, I will send an e-mail, asking **EVERYONE**, if you are **STILL** able to go. I will also ask those, that did **NOT** have an opportunity to **Sign-up**, if they would like to go.

Please **RESPOND BEFORE** the **day & date** indicated.

At that time, I will set-up the **Boating Roster** & send it to the **Skippers & Drivers** only.

Skippers, you are to contact your **Crew** and let them know the **time & place** to board your boat. **Skippers**, in contacting crew, please let them know **who you are**, where they are to board and the time to **PROMPTLY** meet, at a **MINIMUM** of 15 minutes, if not earlier, prior to departure.

Skippers & Drivers are to contact me, to **CONFIRM** how many are going, as soon as possible, **prior to the date indicated**, so I can give the restaurant the total attending.

PLEASE ALWAYS INCLUDE YOUR PHONE NUMBER 

Thank you,

Bob Purrone

Rear Commodore

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GOOD WEATHER & SAFE BOATING